

<b>Originator</b>	Ria White
<b>Version</b>	1
<b>Job Title</b>	<b>Trainee Data Cabling Engineer</b>
<b>Salary</b>	TBC
<b>Reports To</b>	Engineering Manager – Darren King.
<b>Reports In</b>	None

## Critical Purpose of Role

To install data cabling and other products within the Company portfolio; maintaining a very high standard of workmanship and providing excellent customer service.

## Key Performance Indicators

- ✓ Skills Matrix
- ✓ Allocated time vs. Actual time.
- ✓ Deliverables and attributes scorecard

## Main Responsibilities

- ✓ Take full ownership for care and security of vehicle, tools and equipment.
- ✓ Be fully conversant and compliant with the Company Health & Safety policy.
- ✓ Establish and maintain Customer relationships throughout the job.
- ✓ Check site plans & products ordered to sense check and assist with job planning
- ✓ Escalate/report any changes/variations.
- ✓ Install products within the company portfolio according to your "product specialist skills" and as directed by the Project Manager.
- ✓ Report/escalate any lessons learnt during the deployment.
- ✓ Ensure all required completion paperwork and test results are completed accurately and submitted promptly.
- ✓ Ensure deadlines given by Project Engineer and or Project Manager are met.

## Key Qualities This role would suit someone who:

- ✓ Is practical and task focused with a strong attention for detail (strong completer/finisher) and is thorough in approach to their work.
- ✓ Is proactive in seeking out opportunities to improve and enhance our company and operations.

<ul style="list-style-type: none"><li>✓ Has a high need and ability to learn and develop an understanding of a business area or issue quickly</li><li>✓ Thrives in a team environment, builds collaborative relationships and establish rapport, respect and trust with their colleagues.</li><li>✓ Is flexible in their approach to their work and responsive, and contributes, to change.</li><li>✓ Develops excellent customer relationships; understanding their needs, maintains a diplomatic and professional approach.</li></ul>	
<b>Relevant Qualifications and Experience</b>	
Mandatory:	<ul style="list-style-type: none"><li>✓ Maths &amp; English GCSE grade A-C</li><li>✓ Computer literate</li></ul>
Desired:	<ul style="list-style-type: none"><li>✓ Experience in use of power tools.</li><li>✓ Keen interest in technology.</li><li>✓ Clean driving license.</li><li>✓ Basic IT Skills</li></ul>